Assemblies Of The Lord Jesus Christ

875 North White Station Road, PO Box 22366 ~ Memphis, Tennessee 38122-0366
(901) 685-1969 ~ Fax (901) 685-9443 ~ www.aljc.org ~ aljc@aljc.net

LETTER OF TRANSFER

In accordance with Article D.C.II, Section 2, a Letter of Transfer must be requested in writing by the minister who desires to transfer his membership to another district. The transferring member must supply his new mailing address, telephone number and other contact information. No minister shall be accepted into another district without being cleared by his/her present district.

Date: _____

To the District Superintendent and the District Secretary of the _____ District:

Dear Superintendent _____ and Secretary _____,

This Letter of Transfer is to inform you of the membership status and cooperative attitude of a minister from our district that desires to transfer to your district.

Respectfully,

_____ _____
District Secretary/Treasurer District

=-=-=-=-=-=-=-=-=-=-=-=-=-=-=-=-=-=-= **PRINT CLEARLY IN INK OR TYPE** =-=-=-=-=-=-=-=-=-=-=-=-=-=-=-=-=-=-=

Member name:_____ DOB: _____ SS#:_____

(New) Current Mailing Address: _____

City: _____ State:_____ Zip Code: _____ Telephone #:_____

Current License: Local _____ General _____ Credentials _____

Spouse name:_____ DOB: _____

District moving to:_____

National Dues Paid Through: _____ 20_____ Delinquent District/National Dues: $ _____

Cooperative Attitude:_____

_____

_____

Length of time in the ministry: _____Present ministry:_____

Date baptized:_____ Date received the Holy Ghost:_____ Date ordained: _____

All application information and other documentation in the member's file is enclosed: Yes _____ No _____

If no, Explain: _____

Transferring District: Retain a copy for District files. Send a copy to the receiving District Superintendent and the original to the receiving District Secretary. Send a copy to the headquarters office of the General Secretary/Treasurer.